

BAY PORT HIGH SCHOOL
Co-Curricular Code of Conduct

Bay Port High School sponsors co-curricular activities to provide students with personal growth and skill development opportunities with emphasis on self-discipline, teamwork and creativity. Although co-curricular programming is intended to be a fun and valuable part of the total educational experience, participation is a privilege, not a right. As such, all participants must abide by all rules and responsibilities at all times (24 hours a day/365 days per year) in order to continue participating in co-curricular activities. It is the aim of this code to provide effective discipline that is fair, predictable, consistently enforced and appropriate to the offense. Consequences are stated so students and their parents/guardians understand that an impartial system is in place in the event that a code infraction occurs.

DEFINITION OF CO-CURRICULAR ACTIVITIES

Group 1—WIAA
WIAA Sports (21)

Group 2—CLUB
Bowling
Cheerleading
Dance
Lacrosse

Group 3— Performance

Academic Decathlon
Academic Team Competition
DECA
Destination Imagination
Fall Play
FFA
Forensics
Mock Trial
One Act Play
Skills USA
Spring Musical

PRE-SEASON MEETING

1. A parent/guardian of a student who plans to participate in athletics (Group 1 & 2) is strongly encouraged to also attend a pre-season Code of Conduct meeting before the student participates.
2. Students are responsible for understanding the Code of Conduct. If you are unsure of any code content, please ask for clarification from your coach and/or an administrator.
3. Each advisor of a Group 3 activity; is required to set a meeting time for parents and students where the Code of Conduct will be reviewed and discussed.
4. Additional expectations and team standards determined by each co-curricular coach or advisor shall also be written and distributed to each student before the start of the co-curricular activity.
5. The signed Code of Conduct forms shall be kept on file in the Activities Office.

ATTENDANCE

A student is eligible for practice and competition if he/she is registered in the attendance system as an enrolled full-time student in either grade 9, 10, 11, and 12 at Bay Port High School. A student is eligible for practice and competition on a daily basis only if the student has been in attendance for the entire student day.

Excused absences and exceptions include, but are not limited to: family emergencies, funeral, prearranged professional appointments, and release for school sponsored activities.

Unexcused absences will be dealt with according to school and district policy. Unexcused absences may warrant suspension from practice and/or competition and will be imposed by school administration aligned with school and district policy.

ACADEMICS

A student must:

1. Meet all Bay Port High School academic requirements defining a full-time student ([Policy 5200.01 - FULL-TIME STUDENT](#))
2. Receive NO failing grades (including incompletes)

ACADEMIC ELIGIBILITY

A student becomes eligible immediately upon passing all classes for the 9-week and 27-week grading periods.

At the start of the First Semester ineligible students may regain their eligibility after 21 consecutive calendar days beginning with the date of the earliest allowed competition date in the sport have expired.

At the start of the Second Semester ineligible students may regain their eligibility before the 16th scheduled school day when an incomplete grade is replaced with a satisfactory passing grade.

NOTE: A student with a disability who is enrolled in any state-approved special education programs and who received modified grading for such courses may be eligible if he/she is making satisfactory progress in his/her total school program as indicated by his/her IEP.

BEHAVIORIAL EXPECTATIONS

TOBACCO, ALCOHOL AND ILLEGAL DRUGS

The illicit buying, selling, consuming or abusing of tobacco, alcoholic beverages, prescription or non-prescription drugs, E cigarettes, and/or the possession of drug paraphernalia, synthetic drugs or look alike drug paraphernalia is illegal and in conflict with the high ideals, principles and administrative policies of the Howard-Suamico School District. A student will be suspended from active competition for acts which include, but are not limited to, the above named activities.

MERE PRESENCE POLICY

Examples of appropriate and inappropriate gatherings are:

1. A student is prohibited from being present in taverns/bars or being in attendance at parties where drinking of alcoholic beverages or use of illegal drugs is occurring.
2. This rule is not meant to prohibit one's presence in an establishment whose primary and/or main focus is other than for the sole purpose of serving alcoholic beverages – e.g. bowling alleys, restaurants, golf courses, concerts, etc., or in an establishment when accompanied by a parent or guardian, or at events such as weddings, reunions, anniversaries or other ceremonial functions where alcohol is served. Within these guidelines, however, students may not consume alcohol or be in possession of alcoholic beverages—even if they may have parental permission. Parental permission does not override the provisions of this code.
3. Students are expected to leave any location as promptly and as safely as possible, where the illegal use of alcohol and/or drugs is present.
4. Students should avoid placing themselves in situations where their guilt or innocence, regarding the code of conduct, may be questioned.

DISRUPTIVE OR DETRIMENTAL CONDUCT

A student acting in a manner considered disruptive of the educational process, or the decorum of the school, or encouraging others to do so, may be disciplined. The length of the disciplinary suspension will be determined at the discretion of the Bay Port High School administration based on the level of offense.

A student who is suspended or expelled from school will not be allowed to participate in any co-curricular practices, contests, functions, etc. while the suspension or expulsion is in effect. This includes Saturday competitions (e.g., when a student is suspended Friday through Monday). This may also include pre/post season trips, including practices and competitions.

HAZING, HARASSMENT OR DISCRIMINATION

Students are expected to act in accordance with all Bay Port High School and Howard-Suamico School district policies and state and federal statutes involving acts of hazing, harassment and discrimination. A student will be suspended from co-curricular activities for any acts of hazing, harassment and discrimination. The length of the disciplinary suspension will be determined at the discretion of the Bay Port High School administration based on the level of offense.

SPORTSMANSHIP CONDUCT VIOLATIONS

Good sportsmanship is a priority of Bay Port High School. The essential elements of character and ethics in sports or contests are embodied in the concept of sportsmanship and its principles: integrity, fairness, respect, modesty and good citizenship. With them, the spirit of competition thrives, fueled by healthy rivalry, courteous relations and graceful acceptance of the results. Coaches, advisors, administrators, athletes, cheerleaders, competitors, parents and fans are expected to display good sportsmanship at all regular season and tournament contests. Any student may be suspended from participation or attendance in co-curricular activities for acts of poor sportsmanship. The length of the disciplinary suspension will be imposed at the discretion of the Bay Port High School administration based on the level of offense.

FULFILLING CODE VIOLATIONS

During the season in which the participant is fulfilling his/her suspension, he/she is expected to continue to actively participate in all team activities and/or fulfill all team related requirements for the remainder of the current season. (Administration reserves the right to modify or adjust based on individual circumstances). If the student does not remain in good standing as an active and participating member of the team, the student will be excused from the team and as a result the student will be required to complete his/her suspension, in its entirety, the next full season in which he/she participates. If assigned to a rehabilitation program that does not allow the participant to practice, this will be recognized as an excused absence.

If a participant cannot fulfill his/her full suspension during the current season of participation, the suspension will then carry forward and he/she will complete his/her suspension during the next season of competition.

If the violation occurs during a time that the student is not involved in an activity, the student will be suspended from competition in the next season that he/she participates. However, a student cannot come out for a sport after a season has begun in order to fulfill a suspension and the student must complete the season in its entirety and in good standing to fulfill his/her suspension.

Suspensions must be served within the group (e.g. WIAA club activities and performance activities) in which the violation occurs or in a group of a higher level than that in which the suspension occurred. Suspensions must be served during the next season of competition.

Suspensions that occur during a students' "off season" will be enforced at the level that the student last participated in or in the group that the student will participate in his/her next season of competition but not at a level lower than his/her last season of competition.

If a student is participating in more than one co-curricular at a time in categories 1, 2, and 3, the full consequences will apply to each activity in all categories he/she are currently involved. Consequences for category 1-athletics will apply immediately if in season, if out of season he/she will apply upon the start of the next sports season. Consequences for categories 2 and 3 are for only those that students are currently participating in.

APPEALS PROCESS

The student, parents or guardian may request an appeal. The appeal must be directed to the principal within five (5) school days of the initial decision. The appeal must be in writing and must include the rationale for the appeal.

The principal at his/her discretion will schedule a conference with the parent(s) and student as soon as possible, but no later than five (5) school days after receiving the appeal request. An appeal hearing will be granted ONLY if there is new information that is presented to the principal during the conference with the parent(s) and student regarding the violation. The penalty imposed by the Athletics Director or the Activities Coordinator will be in effect until the principal has rendered a decision on granting the appeal hearing or not.

IF AN APPEAL HEARING IS GRANTED

The appeal hearing will be scheduled as soon as possible, but no later than five (5) school days after the appeal hearing has been granted by the principal. The appeals committee will consist of the following three (3) members: high school administrator, coach and teacher not directly involved.

Both the student and the school district may have representation present; however, the school district is not responsible for providing or paying for student representation.

The finding and decision of the appeals committee will be sent in writing to the student and his/her parent/guardian as soon as possible, but no later than (5) business days after the appeal conference is held.

Further appeals may be granted at the discretion of the district administrator only if the appealing party can present information regarding new evidence after the appeals committee has met or clear procedural errors.

The School District shall not discriminate in standards or rules of behavior or disciplinary measures, including suspension and expulsions, on the basis of sex, status, sexual orientation, or physical, mental, emotional or learning disability or impairment.

GROUP 1 & 2: WIAA & CLUB ACTIVITIES

- A Group 1 or 2 suspensions will begin immediately upon the completion of the investigation of the violation.
- Any student charged and/or convicted of a felony shall, upon the filing of felony charges, become ineligible for all further participation until the student has satisfied the conditions of their sentence and the courts consider the sentence served (including probation, community service, etc.)
- All consequences are cumulative regardless of the type of violation. **(See Fulfilling Code Violations)**
- A student with a code violation will not be allowed to participate in any school sponsored “dance court” for one calendar year from when the violation occurs.
- All consequences listed are minimum consequences, the Bay Port High School administration has the right to increase a student’s suspension based on but not limited to the severity of the violation.

Post Season Awards

- Any student-athlete suspended for a co-curricular violation will not be nominated for any all-conference recognition in the sport where the suspension is initiated.

VIOLATIONS - GROUP 1 & 2

Tobacco/E-Cigarette Use/ Possession/ Purchase/Distribution	
1 st Offense	Level 1 (See consequences below)
2 nd Offense	Level 2
3 rd Offense	Level 2
Alcohol Use/ Possession/Purchase/Distribution	
1 st Offense	Level 2* (See consequences below)
2 nd Offense	Level 3*
3 rd Offense	Level 4
Illegal Use/ Possession/Purchase/Transfer/Distribution of a Controlled Substance and/or Illegal Drugs	
<i>(May include but are not limited to: the illicit use of prescription drugs, look alike drugs, marijuana, anabolic steroids, performance enhancement drugs, cocaine, and drug paraphernalia.)</i> Note: A list of banned substances is provided on the WIAA website www.wiaawi.org and this information is also available in the activities office.	
1 st Offense	Level 2*
2 nd Offense	Level 3*
3 rd Offense	Level 4
Disruption/Detrimental and/or Discriminative Conduct	
*Penalties may be increased based upon the severity of the violation. <i>May include but are not limited to: school suspensions, criminal offense, vandalism, violence-threats of violence, hazing, harassment, disrespectful/defiant attitude, acts of aggression, willful damage to property, cheating-plagiarizing, inappropriate internet activity.</i>	
1 st Offense	Level 1
2 nd Offense	Level 2
3 rd Offense	Level 3

Hosting/Organizing a Party where drugs and/or alcohol are knowingly present	
1 st Offense	Level 2
2 nd Offense	Level 3
3 rd Offense	Level 4
Hosting/Organizing a Party where drugs and/or alcohol are unknowingly present	
1 st Offense	Warning
2 nd Offense	Level 1
3 rd Offense	Level 1
Attendance at a Party where drugs and/or alcohol are present – departure	
1 st Offense	Warning
2 nd Offense	Warning
3 rd Offense	Level 1
Attendance at a Party where drugs and/or alcohol are present – no departure	
1 st Offense	Level 1
2 nd Offense	Level 2
3 rd Offense	Level 3
Sportsmanship-conduct contrary to the ideals, principles and standards of the HSSD, FRCC and/or the WIAA *Penalties may be increased based upon the severity of the violation. May include but are not limited to: Misconduct, verbal abuse of officials-opponents	
1 st Offense	Warning
2 nd Offense	Level 1
3 rd Offense	Level 1
* Students who violate the code in the categories of Alcohol or Illegal Drugs/Controlled Substances have the opportunity to reduce their suspension by 50% (for their first and second violation only) if they agree to an AODA assessment and random drug testing for one calendar year (at the student's expense).	

CONSEQUENCES - GROUP 1 & 2

LEVEL 1	Suspension from participation in 10% of contests scheduled
LEVEL 2	Suspension from participation in 50% of contests scheduled
LEVEL 3	Suspension from participation in 75% of contests scheduled
LEVEL 4	Suspension from participation for one (1) calendar year

NOTE: On all 4th offenses, students are banned from all co-curricular activities at Bay Port High School.

GROUP 3: PERFORMANCE BASED ACTIVITIES

- All consequences are cumulative regardless of the type of violation. See Fulfilling Code Violations.
- A student with a code violation will not be allowed to participate in any “school sponsored dance court” for one calendar year from when the violation occurs.
- All consequences listed are minimum consequences. The Bay Port High School administration has the right to increase a student’s suspension based on but not limited to the severity of the violation.

VIOLATIONS - GROUP 3

Tobacco/E-Cigarette Use/ Possession/ Purchase/Distribution	
1 st Offense	Level 1
2 nd Offense	Level 3
3 rd Offense	Level 4
Alcohol Use/ Possession/Purchase/Distribution	
1 st Offense	Level 2
2 nd Offense	Level 3
3 rd Offense	Level 4
Illegal Use/ Possession/Purchase/Transfer/Distribution of a Controlled Substance and/or Illegal Drugs (May include but are not limited to: illicit prescription drugs, look alike drugs, marijuana, anabolic steroids, performance enhancement drugs, cocaine, and drug paraphernalia. Note: A list of banned substances is provided on the WIAA website www.wiaawi.org and this information is also available in the activities office.)	
1 st Offense	Level 3
2 nd Offense	Level 4
3 rd Offense	Level 4
Disruption/Detrimental and/or Discriminative Conduct *Penalties may be increased based upon the severity of the violation. <i>May include but are not limited to: school suspensions, criminal offense, vandalism, violence-threats of violence, hazing, harassment, disrespectful/defiant attitude, acts of aggression, willful damage to property, cheating-plagiarizing, inappropriate internet activity.</i>	
1 st Offense	Level 1
2 nd Offense	Level 2
3 rd Offense	Level 3
Hosting/Organizing a Party where drugs and/or alcohol are knowingly present	
1 st Offense	Level 2
2 nd Offense	Level 3
3 rd Offense	Level 4
Hosting/Organizing a Party where drugs and/or alcohol are unknowingly present	
1 st Offense	Warning
2 nd Offense	Level 1
3 rd Offense	Level 1

Attendance at a Party where drugs and/or alcohol are present – departure	
1 st Offense	Warning
2 nd Offense	Warning
3 rd Offense	Level 1
Attendance at a Party where drugs and/or alcohol are present – no departure	
1 st Offense	Level 1
2 nd Offense	Level 2
3 rd Offense	Level 3
Sportsmanship-conduct contrary to the ideals, principles and standards of the HSSD. *Penalties may be increased based upon the severity of the violation. May include but are not limited to: Misconduct, unacceptable behavior, verbal abuse, disrespect	
1 st Offense	Warning
2 nd Offense	Level 1
3 rd Offense	Level 1
Any violation reaching a level 3 consequence for tobacco, alcohol or illegal drugs, will require a student to attend and successfully complete the INSIGHT education program.	

CONSEQUENCES - GROUP 3

LEVEL 1	10 hours of approved Community Service
LEVEL 2	20 hours of approved Community Service
LEVEL 3	40 hours of approved Community Service and suspension from further Group 2 activities for a semester (90 school days)
LEVEL 4	Suspension from participation for one (1) calendar year

***All community hours must be approved and signed by a community services supervisor and not a parent.**

Policies and regulations are of a dynamic nature and subject to change. Policies and regulations are continually updated and posted on our website in a timely fashion. Administration reserves the right to modify existing policy based on extenuating circumstances.

Revised August 3, 2019